



Placing a Document Delivery request

If an item you require for your research is not available via the library, there are several methods you can use to request the item through Document Delivery.

For assistance please contact the Document Delivery Service via email (libdd@westernsydney.edu.au) or telephone: +61 2 9852 5920

Prior to placing a Document Delivery request please try the following:

1. Library search box. [Sign in first](#) to have full access to online resources and inter-campus request options.
2. Google [search](#). If the item is free online, only an abstract or available because it is Open Access, a google search is the easiest way to get the information you need quickly.
3. Google [Scholar](#). If you are on campus Google Scholar provides *Fulltext @ WestSydU Lib* links which allow you to access library subscribed resources. Google Scholar will also help you locate items held in institutional repositories, free publisher supplied articles and viewing other research that has cited the article you are interested in.

What to do if the article or book you want is held at another campus? [Click here for more information.](#)

Follow the links below for the instructions on how to:

[Request an Article found via the library search box](#)

[Request an Article using the advanced search](#)

[Request a Book, Book Chapter or Article using the blank Document Delivery request form](#)

[Appendix I - Examples of completed Document Delivery forms](#)

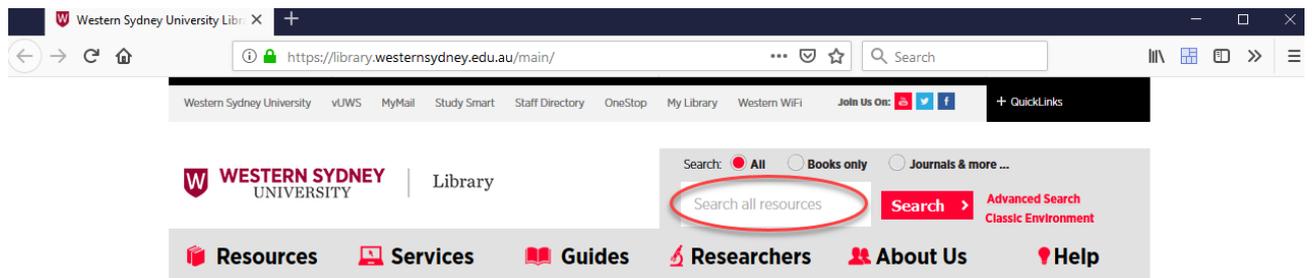
[Book](#)

[Book Chapter](#)

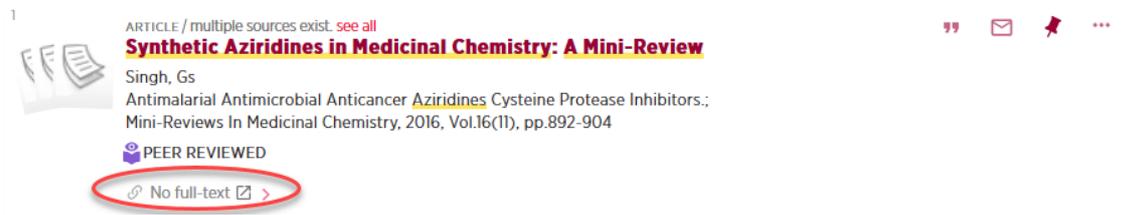
[Article](#)

Request an Article found via the library search box

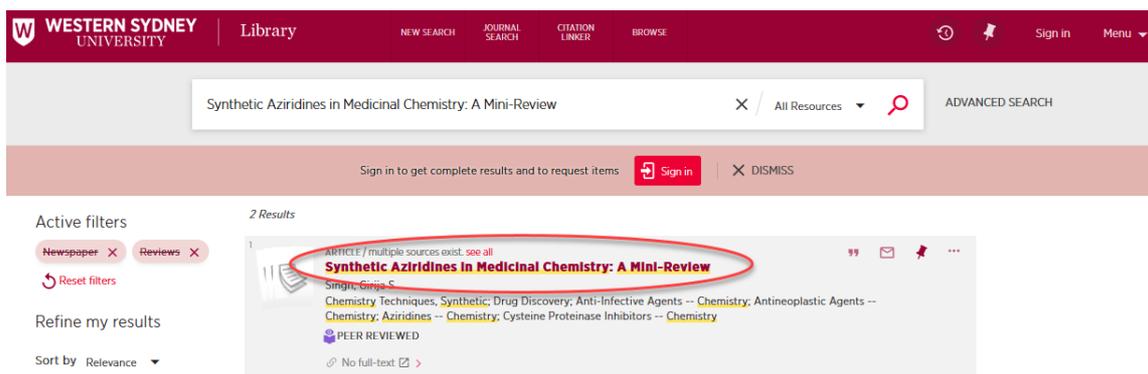
1. Start at the library home page (<https://library.westernsydney.edu.au>)
2. Enter your query into the search box. Click **Search**.



3. If the Library doesn't hold the article you will see a 'No full-text' link under the search result.



4. Click on the article title to view more information about how to access the article.



5. Under the Get It section, click on **Sign-in first**.

ARTICLE / multiple sources exist. [see all](#)
Synthetic Aziridines in Medicinal Chemistry: A Mini-Review
Singh, Girija S
Chemistry Techniques, Synthetic; Drug Discovery; Anti-Infective Agents -- Chemistry; Antineoplastic Agents -- Chemistry; Aziridines -- Chemistry; Cysteine Proteinase Inhibitors -- Chemistry
Mini reviews in medicinal chemistry, 2016, Vol.16(11), pp.892-904
PEER REVIEWED
No full-text [>](#)

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Get It

Sign-in to request or transfer items from another campus [Sign in](#)

No Full text available.

Additional options:

[Perform a Journal title search](#)
[Perform a search in Google Scholar](#)

Need this item? If you are a staff member or postgraduate student [Sign-in first](#) to view the Document Delivery link in order to request the resource from other libraries.

[For help & assistance, contact Western Sydney University Library](#)

6. Sign in with your Western Account ID and Password.

Use your [WesternAccount](#) details to login

ID:
Password:

Login

My Library access will enable you to:

- Review items on loan and their due dates
- Renew items on loan
- View the status of requested items
- Review any outstanding fees

Need help? Contact the [Library](#)

7. Click on **Document Delivery** to access the prefilled request form.

[Perform a Journal title search](#)
[Perform a search in Google Scholar](#)

Need this item? Use the Document Delivery link in order to request the resource from other libraries.

[Document Delivery](#)

[For help & assistance, contact Western Sydney University Library](#)

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8. Confirm the article details and then **choose a pickup/delivery location** (in case the article is sent in print).
9. **Tick** to confirm that you agree to the Copyright statement.
10. Then select **Request** to submit.

Get It

Resource Information:

Request a: Book/Chapter Article

Journal Title: * Mini-Reviews in Medicinal Chem

Article title: * Synthetic Aziridines in Medicin

Book author(s): Singh, Gs;S Singh, Girija;

Volume: 16

Issue: 11

Pages to copy: 892-904

Publication date: 2016-05-26

PMID: _____

ISSN: 13895575

DOI: 10.2174/138955751566615070

Source: info:sid/primox.exlibrisgroup.c

Delivery Information:

Format: Loan Copy

Pickup/delivery location: *

Comment: _____

Copyright: By submitting this form, you are indicating your agreement with the Copyright Declaration below and that you wish to proceed with this request in reliance on Section 49, Copyright Act, 1968. I declare that I require the reproduction for the purpose of research and study. I will not use it for any other purpose, and I have not previously been supplied with a reproduction of the same material by an authorised officer of WSU Libraries. In the

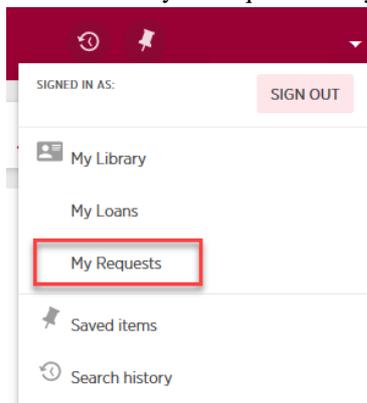
I have read the above statement and agree to abide by its restrictions

CANCEL

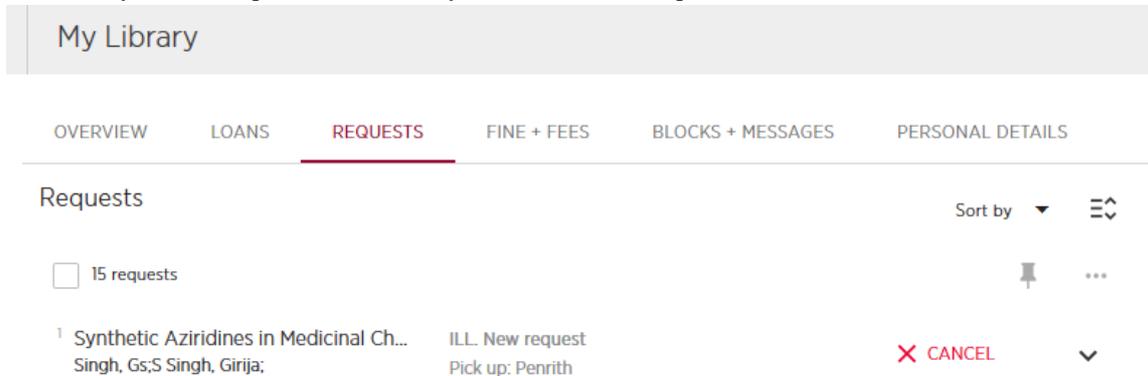
11. If the request has been sent successfully you will get the following message.



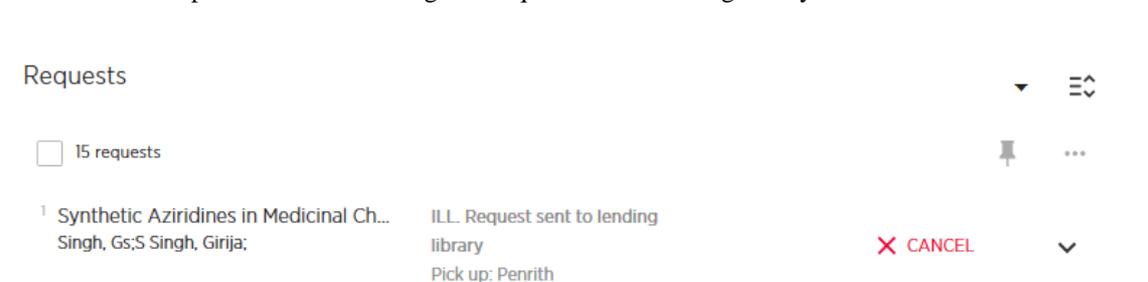
12. You can view your requests in My Library. Click the drop down Menu arrow and select My Requests.



13. Your newly created request will show in your list as a New request.



14. Once it has been processed it will change to Request sent to lending library.





Request an Article using the advanced search

1. Sign in using this [link](#). The link can also be found on the [Document Delivery website](#).
2. Use your Western Account ID and password to login.

Use your [WesternAccount](#) details to login

ID:
Password:

Login



Library

My Library access will enable you to:

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Need help? Contact the [Library](#)

3. Use the search box to enter your query and click **Search**.
4. To add items to your search result that the library does not hold tick '**Results beyond the Library's collection**'

The screenshot displays the library's search interface. At the top, there are search filters: 'All Resources' (selected), 'Books, eBooks, Videos, and more', 'Journals and e-Resources', 'Course Reserve and Readings', and 'Special Collections'. A search bar contains the query 'Synthetic Aziridines in Medicinal Chemistry: A Mini-Review'. Below the search bar, there are filters for 'Material Type' (All items), 'Language' (Any language), and 'Publication Date' (Any year). A 'SEARCH' button is visible. Below the search results, there is a 'Refine my results' section with a checkbox for 'Results beyond the Library's collection' which is checked. The search results show '2 Results' and a 'Save query' button. The first result is an article titled 'Synthetic Aziridines in Medicinal Chemistry: A Mini-Review' by Singh, Gs.



5. Select the item you want to request and click on the title to open the information screen.
6. Click on the **Document Delivery** link to access the prefilled form.

The screenshot shows a library article page. At the top left is a document icon. The article title is "Synthetic Aziridines in Medicinal Chemistry: A Mini-Review" by Singh, Girija S. Below the title are subject terms: "Chemistry Techniques, Synthetic; Drug Discovery; Anti-Infective Agents -- Chemistry; Antineoplastic Agents -- Chemistry; Aziridines -- Chemistry; Cysteine Proteinase Inhibitors -- Chemistry". A "PEER REVIEWED" badge is visible. A link indicates "No full-text" is available. A "Send to" section contains icons for exporting to BibTeX, RIS, RefWorks, Endnote Web, citation, permalink, print, and email. A "Get It" section states "No Full text available" and offers "Additional options": "Perform a Journal title search" and "Perform a search in Google Scholar". A red-bordered box highlights the text: "Need this item? Use the Document Delivery link in order to request the resource from other libraries." with a "Document Delivery" link below it. At the bottom, it says "For help & assistance, contact Western Sydney University Library".

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7. Confirm the article details and **choose a pickup/delivery location** (in case the article is sent in print).
8. Tick to confirm that you agree to the Copyright statement.
9. Then select **Request** to submit your request.

Get It

Resource Information:

Request a: Book/Chapter Article

Journal Title: * Mini-Reviews in Medicinal Che

Article title: * Synthetic Aziridines in Medicir

Book author(s): Singh, Gs;S Singh, Girija;

Volume: 16

Issue: 11

Pages to copy: 892-904

Publication date: 2016-05-26

PMID: _____

ISSN: 13895575

DOI: 10.2174/138955751566615070

Source: info:sid/primox.exlibrisgroup.c

Delivery Information:

Format: Loan Copy

Pickup/delivery location: *

Comment: _____

Copyright:

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I have read the above statement and agree to abide by its restrictions

CANCEL REQUEST



10. If the request has been sent successfully you will get the following message.



Request a Book, Book Chapter or Article using the blank Document Delivery request form

1. Sign in using this [link](#)
2. Use your Western Account ID and password to login.

Use your [WesternAccount](#) details to login

ID:
Password:

Login



Library

My Library access will enable you to:

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- Renew items on loan
- View the status of requested items
- Review any outstanding fees

Need help? Contact the [Library](#)

3. Complete the form by entering all known information about the required item in the fields provided. For examples of completed forms please see [Appendix I](#)

Please note, your request will be processed faster with more complete information

For Books please provide the following:

Book title, book author, edition, ISBN and publication date.

For Book Chapters please also include:

Chapter title, chapter author and pages to copy.

For Articles please provide the following:

Journal title, article title, article author, volume, issue, publication date, pages to copy and ISSN.

4. Confirm the request details and **choose a pickup/delivery location**.
5. **Tick** to confirm that you agree to the Copyright statement.
6. Then select **Request** to submit your request

Resource Information:

Request a: Book/Chapter Article

Book title:*

Book author(s):

Chapter title:

Chapter author(s):

Edition:

Specific Edition Only:

ISBN:

Publication date:

Place of publication:

Publisher:

Pages to copy:

Volume:

Source:

Delivery Information:

Format: Loan Copy

Pickup/delivery location:*

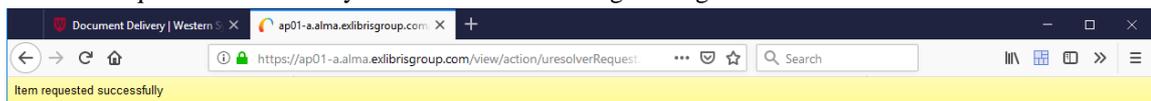
Comment:

Copyright:

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7. Once the request has been sent you will see the following message.



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Appendix I - Examples of completed Document Delivery forms

Book

Resource Information:

Request a:	<input checked="" type="radio"/> Book/Chapter <input type="radio"/> Article
Book title:*	<input type="text" value="Understanding sociological theory for educational practices"/>
Author(s):	<input type="text" value="Tania Ferfolja, Criss Jones-Diaz, Jacqueline Ullman."/>
Chapter title:	<input type="text"/>
Chapter author(s):	<input type="text"/>
Edition:	<input type="text"/>
Specific Edition Only:	<input type="checkbox"/>
ISBN:	<input type="text" value="9781107477469"/>
Publication date:	<input type="text" value="2015"/>
Place of publication:	<input type="text"/>
Publisher:	<input type="text"/>
Pages to copy:	<input type="text"/>
Volume:	<input type="text"/>
Source:	<input type="text"/>

Delivery Information:

Format:	<input checked="" type="radio"/> Loan <input type="radio"/> Copy
Pickup/delivery location:*	<input type="text" value="Penrith"/>
Comment:	<input type="text"/>
Copyright:	<div style="border: 1px solid gray; padding: 5px;"><p>By submitting this form, you are indicating your agreement with the Copyright Declaration below and that you wish to proceed with this request in reliance on Section 49, Copyright Act, 1968. I declare that I require the reproduction for the purpose of research and study. I will not use it for any other purpose, and I have not previously been supplied with a reproduction of the same material by an authorised officer of WSU Libraries. In the</p></div>

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Request

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Book Chapter

Resource Information:

Request a:	<input checked="" type="radio"/> Book/Chapter <input type="radio"/> Article
Book title:*	<input type="text" value="Understanding Sociological Theory for Educational Practices"/>
Author(s):	<input type="text" value="Tania Ferfolja, Criss Jones-Diaz, Jacqueline Ullman"/>
Chapter title:	<input type="text" value="The unseen half: theories for educational practices"/>
Chapter author(s):	<input type="text" value="Tania Ferfolja, Criss Jones-Diaz, Jacqueline Ullman"/>
Edition:	<input type="text" value="2nd"/>
Specific Edition Only:	<input type="checkbox"/>
ISBN:	<input type="text" value="9781108434409"/>
Publication date:	<input type="text" value="2018"/>
Place of publication:	<input type="text" value="Melbourne, Vic."/>
Publisher:	<input type="text" value="Cambridge"/>
Pages to copy:	<input type="text" value="1-22"/>
Volume:	<input type="text"/>
Source:	<input type="text"/>

Delivery Information:

Format:	<input type="radio"/> Loan <input checked="" type="radio"/> Copy
Pickup/delivery location:*	<input type="text" value="Penrith"/>
Comment:	<input type="text"/>

Copyright:

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Article

Resource Information:

Request a:

Journal Title:*

Article title:*

Author(s):

Volume:

Issue:

Pages to copy:

Publication date:

PMID:

ISSN:

DOI:

Source:

Book/Chapter Article

Clinics in Colon and Rectal Surgery

Translational Research in Colorectal Cancer

Karin M. Hardiman

31

3

145-146

2018

PMC5930113

1531-0043

10.1055/s-0037-1617415

Delivery Information:

Format:

Pickup/delivery location:*

Comment:

Copyright:

Loan Copy

Penrith

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Request